

SHERIF USER GROUP COMMITTEE MEETING

Date: 5 December 2022

In Attendance:

Elaine Mulholland (C), Jane Cooke (T), Adam Robinson (S), Karen Ball, Nicola Tricker, Michelle Walker

	Agenda	
1.	Apologies: Nicola tricker	
2.	<p>Arrivals and departures – to include Enhancement Groups:</p> <p>Departures - Adam Robinson will be stepping down as Secretary and Admin Assistant at Christmas. Elaine Mulholland will be stepping down as Chair at Christmas.</p> <p>Chair position filled. Expressions of interest to be sought for the role of Secretary within the Committee, or externally on user mailing lists if none found.</p>	<p>EM: seek expressions of interest for role of Secretary</p>
3.	Minutes of the last ordinary meeting: Agreed.	
4.	<p>Matters arising:</p> <p>1. AGM Event – speakers/contacts, programme schedule etc. Discussed theme of event and areas of interest and potential speakers. Agreed the following presentations will form the basis of the event:</p> <ol style="list-style-type: none"> 1. University of Liverpool to discuss best practice and share streamlined workflows and approach to approving transitional agreements. Potential speakers: Kath Halfpenny / Martin Wolf. 2. Jisc to underscore the roadmap and future developments for Open Access and provide clarity on the ultimate aim and strategy for Open Access. Potential speakers: Anna Vernon / Caren Milloy. 3. University of Nottingham to discuss the role of data analysis in regards to publishing agreements and the impact upon decision making in the future. Potential speakers: Paul Cavanagh / Julie Baldwin 4. Other potential contributors: Department for Business Energy and Industrial Strategy (BEIS) to discuss their work in this area. University of Derby (Emma Butler - to discuss 	<p>JC: Reach out to UoL contacts.</p> <p>EM: Reach out to Jisc contacts</p> <p>AR: Draft text to send to</p>

	<p>growing an open research strategy), University of Exeter (Research Data Manager to discuss UoE's strategy).</p> <p>Discussed running order and agreed to trail AGM at beginning of the session followed by the student prize.</p> <p>Agreed the session will be held in the afternoon approx. 1pm - 4.30pm.</p> <p>Agreed date of AGM: W/C 27th February</p> <p>2. Website</p> <p>New date scheduled for EM, JC, SB and AR to discuss and progress website development: 20th Dec 11am.</p> <p>Discussed ongoing issue with PayPal payments via website. SA asked for Committee members to test the PayPal payment button on the website to confirm it is now working.</p> <p>3. Mailing lists for enhancement groups (MW)</p> <p>MW discussed historic enhancement group mailing lists with Wendy Mears - no owners identified.</p> <p>4. Admin assistant support for AGM</p> <p>Call for COmmittee members to seek out a replacement for the upcoming vacancy of Admin Assistant to support with the AGM bookings and 2023 memberships.</p>	<p>potential contributors.</p> <p>EM: Draft event schedule</p> <p>AR: contact LBS to confirm PayPal button working.</p> <p>ALL: Test PayPal payment button and inform SA if errors.</p> <p>AR: To draft brief role and responsibilities description and distribute to Committee</p>
5.	Reports on liaison activity	
5.1	JISC Content Expert Group (CEG) – Jane Cooke - None	
5.2	Research Councils – Karen Ball dstl – None	

5. 3	FE – Vacant	
6.	Reports on enhancement groups	
6. 1	BSOL – Vacant Chair	
6. 2	HIS/CIS – Vacant Chair	
6. 3	EBSCO – Kath Halfpenny - None	
6. 4	Ovid – Delyth Morris - None	
6. 5	Proquest – Wendy Mears - None	
6. 6	Scopus – Elizabeth McHugh - None	
6. 7	Web of Science – Karen Ball (dstl) - None	
7.	sherif Prize – Michelle Walker: Karen, Michelle and Nicola have volunteered to judge submissions	
8.	AGM Planning – See 4.1	
9.	Event Feedback – N/A	
10 .	Treasurer's Update: None	
11 .	Mailing lists: None	
12 .	Date and place of next meeting: Early Jan w/c	EM: to send doodle poll.
	AOB	