

JIBS User Group Committee Meeting Minutes 15th August 2014

Venue : Open University

Present : Fiona Bowtell (FB), Nicola Tricker (NT), Catherine Parker (CP), Klara Finnimore (KF), Maggie Johnston (MJ), Elaine Mulholland (EM), and Elizabeth McHugh (EMcH via conference call)

Apologies : Yvonne Cotton, Adam Edwards, Julie Hamley.

FB welcomed KF to the group.

FB informed the committee that Stephen Harvey has resigned so we need another FE rep. June's post is being held therefore we have 4 vacancies on the committee in total at present.

FB will stop being chair in February 2015, and Maggie may resign treasurer role at the same time.

CP said she was happy to resume Secretarial role.

Minutes of the last ordinary meeting (April 2014):

Follow-up actions from the last meeting:

- AGM minutes were reviewed via email
- Mobile phone numbers all correct
- MIMAS have not invited us to any meetings – **Action FB and JH**
- Constitutional change re: archiving...**YC dealing with this**
- 3 entries for JIBS Prize - **Action – JH, EMcH, EM and NT to read files , mark them and then decide a winner**

JISC liaison

EIRWG - EMcH circulated minutes of EIRWG meetings from Jan and May 2014 via email prior to the meeting.

There was a discussion about double dipping, LOCKSS failing and Nesli2 as a brand is not fit for purpose any longer.

Reports on liaison activity

Edina (EM) – development of Digimap for Colleges is on track ready for delivery to the FE sector in September; JISC briefing paper, funding to be reduced by £10million per year (5%); Next meeting on November 25th.

Eduserv –(JH, NT) no recent meeting.

FE – nothing to report.

MIMAS –(JH) no meeting to report but as stated above this needs to be investigated.

Research Councils - no meeting .

Reports on enhancement groups

BSOL – (Michael Whitton) discussion about changes in clauses and what procedures are in place for managing this **Action EMCh to raise at next EIRWG in September**

IHS – (Frances Hyde) nothing to report.

EBSCO – (Sarah Thompson) no report received but discussion arose about Harvard Business Review.
Action FB to send out to list

OVID – (Mark Clowes) No to report.

Proquest - (Catherine Robertson) – nothing to report .

WOS (Maggie Johnson) notes?

Event feedback and planning

Good event and feedback overall, Wifi and sound okay although room rather small. Birkbeck worked really well.

Possible locations for next time include Birmingham, Manchester and Glasgow. **Action EMCh to contact Glasgow & Strathclyde universities; CP to check venues in Manchester; KF to check Birmingham venues; NT to look at London** for the last week of February.

Speakers - on contacting them need to specify reasonable costs of expenses. a discussion ensued regarding speakers expenses

Programme of event went down very well, discussion followed about cancellation and booking of travel information on booking emails.....

Next event title could encompass...."Technology will not defeat us....challenges and managing expectations, Martini effect anytime anyplace anywhere"

Want speakers that may share cost. **Action FB to email round committee with ideas of content for day...also FB to email Eduserv and JISC regarding sharing costs.**

Horizon scanning - what is coming up over next 6 months **Action ALL.**

Treasurer's report

- Reserve account: £14,392.44
- Current account: £1765.24

Membership stands at 102 which is up from last year and reflects late payers.

Discussion around membership & invoices and the possible option of joining for a 3 year sub at cost of £275 or £100 a year.

Action for MJ to talk to assistant about continuation and also to send an email out about 3 year deal.

Administration

CP happy to be secretary again.

Discussion regarding the marketing role - how big is it exactly? **Action CP to do job spec.**
Adam would be good for that role or are we all responsible?
Need someone to replace Lynne's place on WOS and Scopus groups and what about FE?
Need to recruit someone with a research portfolio.
KF offered to be SCOPUS rep. **Action FB** to email Carol Rhodes.
Email to JIBs users for new committee members. **Action FB.**

Mailing lists report

KF now managing these lists.....advisors group same number (22) and committee has come down a couple (12), lib users gone up.

Website and blog

Need to make more effort with blog and twitter.

Pamphlet...should it go onto an A4 PDF? – **Action CP to get quote.**

Date of next meeting: Wednesday 5th November UWE – Bristol.