

Sherif User Group AGM 25th February 2017
AGENDA

1. Welcome from the chair
2. The minutes of the 2016 AGM and matters arising
3. Chair's report
4. Treasurer's report
5. Committee membership
 - Any elections
 - Any changes in role
 - Any retirements
 - The committee thanks the retiring members for their contributions.
6. AOB

Minutes

1. Welcome
Elizabeth McHugh welcomed everyone to the 2017 AGM.
2. Minutes of the 2016 AGM
These were approved as a correct record.
3. Chair's report

Chair's report: Review of 2016

Welcome to the 2017 AGM, and thank you for attending. Following last's years AGM and event in London we decided to stay in London and are happy to be here at CILIP Headquarters. Comments on the choice and locations of our workshops and AGM are always welcomed and you can do this on the evaluation sheets that you should find on your chairs.

This year, 2016 / 17, is my second year as Chair, a transitional year where JIBS became sherif. The name change was launched in November 2016 and a press release, written by Elaine Mulholland the sherif vice-chair, has gone into the February edition of CILIP Update.

Across the sector times continue to be difficult with the impact of Brexit being felt in the currency markets and the subsequent journal price increases being, in many cases, being well above the rate of inflation. I would like to thank the committee for their support throughout the year. I would not be able to do my role as chair without their invaluable commitment to all the roles they play on the committee. All of the committee give their time and dedication to organise events like this, plus the

ongoing work that sherif undertakes.

User Groups and Liaison activity

Our enhancement groups including Proquest, OvidSP, Ebsco, Scopus and BSOL, continue to take forward user feedback and have discussions around enhancements.

If anyone is interested in taking part in one of these groups, please see a committee member. It is a great way to feedback your users comments directly to the supplier. We use the (renamed) sherif Users and LIS-E-RESOURCES JISC Mail lists to ask for comments ahead of meetings.

Committee members continue to take a seat on the Edina Management board and the JISC Content Collections Strategy Group (formerly the Electronic Information Resources Working Group, EIRWG) at JISC Collections. In spite of the pressure on our time, it remains imperative that we maintain our independent role and presence on influential boards.

Full details of the groups and minutes from all of the groups and meetings are on our web site: <http://www.sherif.ac.uk/>

We welcome suggestions for new groups. You do not have to be a committee member to take part in an enhancement group.

Workshops

sherif hold two events a year. Last year the programmes were:

[ePub3: a vision for the future? How are we going to get there?](#)

This day investigated ePub3 and the reasons why it was, or was not, being taken up by eBook suppliers and publishers. A cross section of speakers, those working in libraries and those working in developing the technologies for the users, discussed the challenges facing them in their sectors. The presentations were humorous and enlightening, with thought provoking discussions taking place during the day both during the sessions and in the break periods.

[Value for Money in Research Support: perplexing problems, practical solutions](#)

This day discussed issues surrounding library support for researchers, including the challenges facing both libraries and researchers. The interesting discussions considered the practical aspects of technical solutions, the scholarly communication workflows and the financial aspects around total cost of ownership.

The events were well attended and we view this part of sherif activity as vital. We will continue to offer workshop places as part of the annual subscription for sherif. The cost of a sherif subscription and attendance at events, in comparison to other memberships and events, remain a very competitive price.

The sherif committee welcomes suggestions for topics for future workshops. Suggestions can be fed direct to the committee for consideration via the contact details on the sherif website.

Committee Meetings

The sherif Committee has met three times since the last AGM: March at the University of Middlesex, September at the University of Manchester and December at the University of Liverpool.

Minutes from all meetings, including the groups, are on our website.

Committee personnel

Elizabeth McHugh seeks re-election as Chair.
Elaine Mulholland seeks re-election as Vice Chair.
Jane Cooke seeks re- election as secretary
Adam Edwards seeks re-election as treasurer.

Klara Finnimore has returned from maternity leave.

Julie Hamley, a long standing committee member, has left the committee and as a result we have a vacancy on the committee. If anyone would like to join the committee please contact a current member of the committee to discuss it.

We would like to invite a representative from the FE community to join our committee. If it will help, the FE representative need only attend 1 meeting per year as long as they agree to be electronically in contact with the committee during the rest of the year. Please speak to a member of the committee if you are interested.

sherif – new name for a longstanding organisation

This is the first AGM under the new name: sherif (Shared Electronic Information Resources Forum). The name may have changed but the work continues. The sherif User Group is one of the major means of feedback for end-users of the UK's networked resources. It is the voice of the users speaking to the suppliers without any undue influence from the suppliers. The remit of sherif extends to electronic content of interest to HE and FE institutions available either via JISC's Information Environment (IE), or delivered independently by other sources.

sherif prize

We offer an annual prize to a library school dissertation in the area of library information systems, bibliographic databases or other electronic technologies and how such resources or technologies are being developed or exploited. With the re-branding taking place in 2016 the sherif committee decided to hold over the prize for 2017 with a view to re-launching the prize under the new (sherif) brand for

presentation to a winner in 2018 from the 2016 / 17 student intake.

We look to awarding the prize in 2018 and hope to receive appropriate dissertations for us to read and review. As a reminder, the prize is £300, the prize winners give a short presentation of their work at the sherif AGM and a copy of the dissertation is posted on the sherif website.

For future submissions:

Projects must meet a list of criteria and library schools are invited to nominate projects which fulfil the criteria. Previous winners are on our website:

<http://www.sherif.ac.uk/prize.html>

Elizabeth McHugh, February 2017

4. Treasurer's Report:

The treasurer presented the accounts for the year November 2015 to October 2016. Income for the year 2015/16 was £9,270.23 and expenditure was £8,938.83. There were 98 HEIs and 3 FE member institutions during the year. The accounts have been audited and the Treasurer proposed that Alan Bowtell be once again appointed as Honorary Auditor. The Treasurer proposed changes to the constitution (below):

Sherif AGM: Proposed constitutional changes

Payment via PayPal

This year we have set up payment via credit card using PayPal for membership and workshops. Sherif is too small an organisation to be able to obtain credit card facilities via the bank.

PayPal charge a percentage fee for each transaction. For example, for our £100.00 membership, they take £3.60 off each payment. We have now had (at the time of writing) 14 institutions pay using PayPal this way. This has cost us £52.10 in lost income, equivalent to one FE membership fee.

We therefore need to recover this cost by charging an additional administration fee for those members paying via third party service providers.

This additional charge will vary depending on what we are charging for as it is a % of the price paid. We therefore are asking for an amendment to the sherif constitution as below.

Personal membership of sherif and the Enhancement Groups

The constitution currently allows for free personal membership of sherif to enable persons at institutions not in membership to take part in sherif committees and Enhancement Groups (EGs). However, this means that, over the years we have reached a point where 10 members of the EGs who are from institutions not in membership. This is not fair, as those institutions gain a financial advantage, whilst maintaining membership privileges. It also represents subscription income of £1000.00 a year which we do not receive. Last year we gave notice to EGs that we intended to change this situation. We therefore are asking for an amendment to the sherif constitution as below.

Constitutional Amendments

Our constitution dates from 2012 and was ratified in 2013 at the then JIBS AGM.

The members section requires the changes shown below to address the two issues described above. Text in **Bold** is new. ~~Struck through~~ text will be deleted.

Members

6. Institutions in membership shall have named representatives for communication purposes.

7. Individuals who are members of subscribing institutions are entitled to take part in the Group's activities. One person per subscribing institution may attend any one workshop as part of the annual membership fee.

8. Individuals who are members of subscribing institutions may seek election as Officers or as Committee members, as vacancies arise. **They may also seek election as Officers or as members of the Enhancement Groups, as vacancies arise.**

9. Individuals who are members of subscribing institutions are entitled to vote at the Annual General Meeting (AGM).

~~10. Personal membership is open to people in eligible institutions which do not have institutional membership.~~

~~11. Personal members are entitled to be members of the Committee, to hold Office, and to vote at the Annual General Meeting (AGM).~~

10. Membership **and workshop** fees shall be set annually by the Committee, **including any administration fees to cover the costs of using third party financial services.**

The amendments to the constitution were agreed.

5. Committee membership:

Elizabeth McHugh seeks re-election as Chair

Elaine Mulholland seeks re-election as Vice Chair

Jane Cooke seeks re- election as secretary

Adam Edwards seeks re-election as treasurer

Klara Finnimore has returned from maternity leave

Julie Hamley has left the committee. The committee thanks the retiring members for their contributions.

6. AOB

No additional agenda items were raised.