

sherif User Group Committee Meeting Minutes

Date: 20 September 2024

In Attendance:

Adam Robinson [AR] – Chair, Sue Abbott [SA], Jane Cooke [JC] – Treasurer, Elaine Mulholland [EM], Arwen Torbin [AT], Michelle Walker [MW] -Notetaker

		Action points
1	Welcome and apologies	
	AR welcomed attendees to the meeting. Apologies from Sarah Mann and Nicola Tricker.	
2	Minutes and actions from the last meeting	
	Collaboration with UKSG AR reported there will be a 1 hour webinar on 21st Jan 2025 as part of the collaboration with UKSG. The enhancement group chairs will have 10min slots to talk about their work.	
3	Review of the sustainability event	
	<p>The event feedback was shared and although there was a low response rate it was on the whole very positive. One comment was around having practical guidance and it was agreed that we should consider practical elements for future events.</p> <p>There was a discussion about having Q&A after each session rather than the plenary or as well as. Interactive elements were also seen as key to session and need to see how we can facilitate this with our speakers.</p> <p>The AGM event has a more rigid structure and so it was agreed that testing out different timings and other suggestions at the summer event.</p>	
4	Website update	
	<p>AR, SA and AT met to review the website for work and there will be a phased approach to the work. SA has created a project plan which will be shared with the committee and uploaded to the shared drive. Another meeting scheduled on 25th. SA and AT to work further on this.</p>	SA

5	sherif student prize	
	Reviewed the suggestion from SM and MW and agreed to update the wording on the website.	SA
6	UKSG November conference – webform and mailing list text update	
	JISC have agreed to promote the collaboration on their newsletter - copy to be sent by 26th Sept. SA has created the webform for the UKSG November conference free 10 places. Promote UKSG on the sherif website. Was going to be a separate page, but reviewed the Liaison webpage and agreed it would go at the top here and the page to be reviewed / updated. 'Liaison' to be changed to 'Collaboration'	MW/AR SA
7	AGM planning/theme	
	Looking at a late February date and look to engage speakers in Nov/Dec JC suggested transformative agreements / read & publish as there is some changes in this area. Possible speakers from JISC, Sconul. University of Sheffield and York University were mentioned also. Areas such as walking away from big deals which ties in with the budget pressures the sector is feeling. Look out for events / mailing list chatter on this area and key people we might approach to develop this into an event.	Committee
8	Date and place of next meeting	
	The next committee meeting, will be w/c 11th November to focus on AGM planning. Date to be arranged via Doodle poll nearer the time.	SM
9	AOB	
	None this time.	