

SHERIF USER GROUP COMMITTEE MEETING

DATE: 22 SEPTEMBER 2022

IN ATTENDANCE:

ELAINE MULHOLLAND (C), JANE COOKE (T), ADAM ROBINSON (S), SUSAN ABBOTT, KAREN BALL, NICOLA TRICKER, MICHELLE WALKER

	Agenda	Actions
1.	Apologies: N/A	
2.	Arrivals & departures – to include Enhancement Groups: Welcome to Karen Ball joining the Committee from DSTL.	
3.	Minutes of the last ordinary meeting: Agreed	
4.	<p>Matters arising:</p> <ol style="list-style-type: none"> Sherif Chair - expression of interest from Adam Robinson. Discussed impact of vacancy in the Secretary and Admin Assistant role. EM agreed to stay as Chair until Christmas, during which time AR will complete membership renewals for 2023 and Committee will recruit for Secretary role. Discussed the need for admin support for the AGM in February, Committee to consider recruiting admin support for the event. Sherif website – JC had initial discussion with NAG about their website overhaul. This was followed up by a meeting with website developer Rusty Monkey to discuss needs and identifying requirements. JC, SA and AR created Trello board identifying key stakeholders (Member institutions, Committee members, event attendees) and listed requirements into four categories; ‘critical’, ‘must have’, ‘would like’ and ‘could be good’. Discussed the critical need to have website independently hosted with secure https and potential opportunities to improve administration processes and streamline workflow for admin assistant role, as well as positive impact and new features for members such as member portal. Agreed Committee would review the Trello board and provide feedback. JC, SA, AR and other Committee members to meet as required to create workflows for processes based on feedback. 	<p>ALL: Review Trello board and provide feedback via Committee mailing list before next meeting.</p>

	<p>3. Jisc membership – EM shared feedback from former sherif Chairs who agreed sherif should remain neutral. Discussed possibility of introducing a clause to sherif constitution to allow membership or free attendance to events. Committee remains undecided and will rollover to future meeting.</p>	
5.	Reports on liaison activity	
5.1	<p>JISC Content Expert Group (CEG) – Jane Cooke: Meeting scheduled for Wednesday 28th September focus on tactics and approach to the negotiations around the Read and Publish Springer Nature agreement. Early indications suggest negotiations could be protracted. Discussed ramifications of the Elsevier R&P agreement who withdrew from subsequent JISC agreements such as Reaxys and Knovel.</p>	
5.2	<p>Research Councils – Vacant: Discussed whether Karen Ball had capacity to Chair these meetings.</p>	<p>KB: Investigate the requirements and subject area of role and confirm if appropriate for area of expertise.</p>
5.3	<p>FE – Vacant: EM contacted London South East Colleges for expressions of interest.</p>	
6.	Reports on enhancement groups	
6.1	BSOL – Vacant Chair	
6.2	IHS/CIS – Vacant Chair	
6.3	<p>EBSCO – Kath Halfpenny: next meeting scheduled for November.</p>	
6.4	<p>Ovid – Delyth Morris: Report and minutes attached</p>	
6.5	<p>Proquest – Wendy Mears: emailed for recent meeting updates. Last report from previous Chair Adam Edwards attached.</p>	
6.6	<p>Scopus – Elizabeth McHugh: no update, meeting to be scheduled.</p>	
6.7	<p>Web of Science – Karen Ball (DSTL): Clarivate absorbed Web of Science, new group has not been established yet.</p>	
7.	<p>sherif Prize – Michelle Walker: Contacted members to ask for submissions. Deadline set for mid November.</p>	
8.	AGM Planning:	

	<p>Venue - Agreed preference for online event owing to logistical planning for committee whilst admin/secretary roles vacant, attendee expenses, potential travel disruption e.g. train strikes. Member feedback from events mixed, but the majority indicated preference for online.</p> <p>Date - Firm date to be decided but agreed to avoid school holidays scheduled for w/c 20th Feb.</p> <p>Theme - Member feedback suggests Read and Publish deals or Libraries role in digital strategies could be topics of interest. Discussed potential of exploring a theme of DEI collections and the decolonisation of reading lists. Agreed this may clash with a similar UKSG event in November.</p>	<p>ALL: Investigate potential themes for AGM and feedback on Committee mailing list before date of next meeting.</p>
9.	Treasurer's Update - Jane Cooke: Report attached.	
10.	Mailing lists - Michelle Walker: Membership steady and unchanged. Report attached.	
11.	Date and place of next meeting: for late October w/c 17th doodle poll to be sent out.	
12.	AOB: N/A	

SHERIF Ovid Enhancement Group Annual report February 2022

Group members

Delyth Morris – Cardiff University [Chair]

Amy McEwan – Exeter University

Karen Poole – King's College London

Kath Wright – York's Centre for Reviews and Dissemination

Alison Ashmore – University of Nottingham

Samantha Johnson – University of Warwick

Jacqueline Smith – University College London

Meetings held

The 2021 meeting was held on 17th March 2021. The meeting was held virtually due to COVID-19 restrictions.

Meeting update

Minutes of the 2021 meeting can be found [here](#).

Upcoming meeting

The next SHERIF Ovid Enhancement Group meeting is due to take place in March 2022.
Date tbc.

SHERIF PROQUEST ENHANCEMENT GROUP, JUNE 2022: REPORT TO SHERIF COMMITTEE

Members

- Adam Edwards has resigned as chair as he is leaving Middlesex University.
- Wendy Mears, Open University, has agreed to take over as Chair from the December 2022 meeting. Wendy has been a member of the EG for several years, so this is good continuity for the group.
- Adam has briefed Wendy on the role and sent her information including the EG information sheet.

Activities

- Three issues came from member libraries. Meeting via Zoom means we were able to invite colleagues from Plymouth and Bangor to join the meeting and Clarivate were able to invite the technical experts from ExLibris and Proquest to respond.
- The matters raised were:
 - Leganto: A request for academic staff to be able to sign off a reading list as complete and issues with single sign on access to resources.
 - Alma collections title information: An example was Elsevier titles from 2021 being the latest information available, not 2022.
 - Ebook records information and the eportfolio.

- Full details of the issues and the solutions proposed can be found in the full minutes of the meeting, to be posted on the sherif website.

Finally, just a word of thanks to all those who have been on the Proquest group during my time as chair and to the constructive relationship we have with the ExLibris Proquest colleagues, which is vital in ensuring the issues we raise are fixed for the good of the wider library community.

Adam Edwards

5.8.22

Treasurer's Report

Sherif Treasurer Report 22/09/2022

The bank account balances 22/09/2022:

Below you will find an overview of the accounts you have access to.

Account Number	Sort Code	Account Title	Balance	GBP Balance
000292198: Sherif				
20162025	60-83-01	Unity Current Account T1	328.68 GBP	328.68
20162012	60-83-01	Instant Access Account	45,482.60 GBP	45,482.60
Total:				45,811.28
Group Total:				45,811.28

Membership 2021 – 22:

91 institutions in membership: Oct 2022

89 are Higher Education, Academic or Research

2 are Further Education

Mailing Lists Report

List	Members 21st September 2022	Subscribers joining 9 th May 2022 – 21 st September 2022	Leavers 9 th May 2022 – 21 st September 2022	No of posts 9 th May 2022 – 21 st September 2022
LIS-SHERIF-ADVISORS	8	1	2	0
LIS-SHERIF-CTTE	6	1	2	70
LIS-SHERIF-USERS	294	7	11	42