Sherif User Group AGM 10th February 2022
AGENDA

1. Welcome from the chair
2. sherif prize
3. Chair's report
4. Enhancement User Groups and Liaison Activity
5. Treasurer's report

Minutes

1. Welcome from the chair

Elaine Mulholland welcomed everyone to the 2022 AGM and thanked them for attending. A review of the programme of the event was given. (Appendix 1)

2. sherif prize

sherif offers an annual prize to a library school dissertation in the area of library information systems, bibliographic databases or other electronic technologies and how such resources or technologies are being developed or exploited.

This year (2021) the prize is awarded to Amelia Brookins (UCL) for her dissertation: *Suited and Sorted: Costume Houses as a Reflection of Information Organisations*. (Appendix 2) Amelia's work covered the interesting area of Costume Houses, the business which supply costume for films, TV and theatre. She interviewed 5 people in the area to look at how library systems and processes might be applied to the Costume House businesses and how these business would benefit from this.

As a reminder, the prize is £300, the prize winners give a short presentation of their work at the sherif AGM and a copy of the dissertation is posted on the sherif website.

Projects must meet a list of criteria and library schools are invited to nominate projects which fulfil the criteria. Previous winners are on our website:
http://www.sherif.ac.uk/prize.html

3. The Chair's Report:

Review of 2021

The library and research sector have continued to face challenges posed by the pandemic and we continue to adapt and reinvent our library services to cope.

Sherif continues to play an important role representing the research, HE and FE sectors when meeting with suppliers and has advocated for the sectors need for changes in order to ensure digital resources are made available to end users in efficient and effective ways.

The sherif User Group is one of the major means of feedback for end-users of the UK's

networked resources. It is the voice of the users speaking to the suppliers without any undue influence from the suppliers. The remit of sherif extends to electronic content of interest to HE and FE institutions available either via JISC's Information Environment (IE), or delivered independently by other sources

Two sherif events were held in 2021, '*Coping with the new normal*' and '*Optimising and Transforming Library Services*', which were both well attended and received positive feedback from members.

Thank you to the committee members who work as volunteers to support and run sherif events. The committee give up their time to attend meetings, organise events and take part in all the behind-the-scenes work.

Four Committee meetings were held since the AGM last year, in March, September, November and January. The minutes of these meetings have been uploaded to the sherif website: http://www.sherif.ac.uk/

There has never been a more important time to be part of the information profession and if you'd like to get involved with sherif, we have a three committee vacancies:

• Web-editor
• FE sector representative
• HE representatives

Expressions of interest to join the committee in these roles to be sent to info@sherif.ac.uk

The appointment of Adam Robinson to the role of Secretary for sherif was supported and ratified by the committee.

4. **User Groups and Liaison activity**

Another important role of sherif is maintaining an independent role and presence on influential enhancement and liaison groups, including ProQuest, JISC Content Collections Content Strategy Group and Scopus meet every six months to take forward user feedback and have discussions around user needs. All of these groups are a partnership between the sherif members who participate in them and the suppliers and committees. All participants are thanked for their continued commitment to work together to improve resources for our end users.

Sherif is calling for user support, there are several vacant chairs that members are needed to fill. You do not have to be a committee member to take part in an enhancement group. Any colleague from a member institution is eligible to take part and fulfil a vital role that can make a significant contribution to the sector.

Suggestions for new groups are also welcome.

If anyone is interested in taking part in one of these groups, please contact a committee member or reach out to info@sherif.ac.uk.

Full details of the groups and minutes from all of the groups and meetings are on our web site: http://www.sherif.ac.uk/

5. Treasurer's Report

Jane Cooke let us know there are currently 84 members of sherif at the time of the AGM 2022. 83 members are Higher Education Institutions with one member from Further Education.

Sherif has a robust account balance due to the savings gained through virtual meetings and events (Appendix 3).

Appendix 1
Event/AGM Programme

Programme

Licensed 2 Death: a new hope for eBook licensing?

13:00 – 13:10	Welcome and Outline of the Afternoon
13:10 – 13:40	Caroline Ball, University of Derby (Ebook SOS)
13:40 - 13:55	sherif student prize winner Amelia Brookins (UCL)
13:55 - 14:10	AGM
14:10 - 14:25	Break
14:25 – 14:55	Gavin Phillips (SUPC)
14:55 – 15:25	Andrew Knight, Imperial College London (JISC Learning Content Group)
15:25 - 16:00	Plenary session

Appendix 2
Sherif prize winner (2021) and dissertation title:

Suited and Sorted:
Costume Houses as a Reflection
of Information Organisations
By Amelia Brookins

Appendix 3

Treasurer's Summary Report 2020-21

Summary of Income and Expenditure 1st November 2020 - 31st October 2021

	2020-21 £	2020-21 £	2019-20 £	2019-20 £	Change %	%
Balance at start of year		33,456.19		26,547.04		26.0%
Income						
Membership fees (by BACS) - no charges	8,250.00		7,302.00		51.8%	
Membership fees (by PayPal) - fees charged	2,837.00		4,464.00		-36.4%	
Workshop fees (non-members; extra places) - no charges	0.00		52.00		-100.0%	
Workshop fees (non-members; extra places) via Paypal - fees charged	0.00		476.00		-100.0%	
Account Interest	0.00		86.44		-100.0%	
PayPal charges refunds	0.00		0.00			
Other (PayPal test)	0.00		0.00			
Total income		11,087.00		12,380.44		-10.4%
Subtotal		44,543.19		38,927.48		14.4%
Expenditure						
Committee expenses	0.00		2,814.43		-100.0%	
Website expenses	0.00		0.00			
Stationery costs (incl leaflet updating)	0.00		0.00			
Workshop expenses (incl venue hire, speaker expenses)	2,196.82		1,172.55		87.4%	
Administrator expenses (Finance, Workshop + Auditor fee)	900.00		755.94		19.1%	
Student Prize (incl. travel for winner to AGM)	300.00		327.00		-8.3%	
Bank charges	72.00		82.00		-12.2%	
PayPal refunds of incorrect payments	0.00					
PayPal fees (net)	89.58		154.43		-42.0%	
Other expenditure (refunds)	0.00		105.00		-100.0%	
Total expenditure		3,558.40		5,411.35		-34.2%
Accumulated Income less Expenditure		40,984.79		33,516.13		22.3%
Reserve account starting balance 31.10.20		33,341.51				
Current account starting balance 31.10.20		114.68				
Reserve account final balance on 31.10.21		39,224.69				
Paypal receipts not yet transferred 31.10.21		1,617.42				
Current account final balance on 31.10.21		142.68				
		40,984.79	0.00			